BEC Second Annual Event – Approval Request

Event Overview
The BEC will host our second annual Pumpkinfest event on **Saturday, October 4th, from 3:00–6:00 pm EST** at the Boylston Elementary School. We anticipate more than 300 attendees, reflecting strong engagement with our local community.

Purpose and Goals
Funds raised during this event will directly support the purchase of new playground equipment for the School, improving recreational facilities and the wellbeing of our students. This event marks the launch of our yearly activities, offering an excellent opportunity for community connection and partnership.

Key Details

- **Estimated Attendance:** 300+
- **Location:** The Boylston Elementary School
- **Date & Time:** Saturday, October 4th, 3:00–6:00 pm EST
- **Beneficiary:** School playground equipment fund

Community Impact
This event will bring families, students, staff, and local supporters together, fostering a sense of community and shared purpose at the start of the year.

Logistical Planning
To ensure a safe and successful event:

- We are seeking approval for alcohol to be served onsite throughout the event.
- BPD detail has been sought out to support logistics, crowd management, and safety.
- We are in the process of securing event insurance; while coverage will not be finalized until closer to the event date, documentation will be shared with the SC upon confirmation.

Next Steps
We kindly request approval to proceed with these arrangements, specifically to allow alcohol onsite. We will keep all stakeholders updated as insurance is confirmed and details solidified.